

The College provides the following Policy & Guidelines document as a tool for registrants to assist them in their understanding of the Supervision and Delegation bylaws.

## **GENERAL**

The College has identified three distinct concepts with respect to supervision and delegation that must be understood in the provision of dental technology services in British Columbia.

1. A Registered Dental Technician is ultimately responsible for the dental technology services provided by individuals under their supervision.
2. A Registered Dental Technician who delegates any of the services included in the practice of dental technology to another individual, must be satisfied that the person to whom they delegate is competent to provide the service safely and in accordance with the College's Standards of Practice.
3. A Registered Dental Technician can only delegate aspects of the scope of practice to Assistants and Students in accordance with the supervision restrictions as set out in the Bylaws. Dental Technician Assistants and Students can only provide dental technology services when supervised by a Registered Dental Technician.

## **ULTIMATE RESPONSIBILITY**

Having supervised the provision of dental technology services by other persons, a Registered Dental Technician (RDT) acknowledges and accepts responsibility for the services provided (oral prosthesis or device) by signing and dating the corresponding prescription.

By signing the prescription, the RDT certifies that they:

- ◆ have examined all records, including the prescription, provided by the prescribing dentist to ensure they are adequate to proceed with the fabrication, alteration, or repair of the prescribed prosthesis or device
- ◆ have examined the completed dental prosthesis or device for conformity to the prescription and confirms that the services have been provided in accordance with the Standards of Practice
- ◆ accepts full responsibility for the services provided by the Assistant or Student to whom they delegated the services.

## **ADEQUATE SUPERVISION**

A Registered Dental Technician who delegates aspects of the scope of practice to another individual is responsible for determining the form and extent of what constitutes "adequate supervision" in their specific situation, except as stipulated otherwise in the Bylaws or set out specifically in these Guidelines.

The College has identified the following general expectations for supervision:

A supervising RDT:

- ◆ is normally on the premises where the services are being provided during business hours \*
- ◆ must ensure that the individual(s) they are supervising are registered with the College
- ◆ complies with the supervision ratio set out in the Bylaws [Section 42]
- ◆ is themselves competent and knowledgeable in the technical aspects of the design and fabrication processes required to provide the prescribed services
- ◆ must not release, nor cause or direct another individual to release a prescribed prosthesis or device without first signing the corresponding prescription
- ◆ must comply with any condition or limitation established by the Board on their practice.

In a situation where an RDT expects to be absent from the laboratory for a period of time, or expect to be unable to comply with the supervision Bylaws of the College for extraordinary reasons, they should contact the College and apply for an exemption under the Bylaws. [Section 42(4)]

\* a supervising RDT may be absent from time to time to conduct business or attend to personal matters. Such absences should not exceed 30% of the weekly business hours of the laboratory. Scheduled vacation or absences must not prejudice the regular supervision or inspection of work done by Assistants or Students.

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***“IT IS THE DUTY OF  
THIS COLLEGE AT ALL TIMES  
TO SERVE AND PROTECT THE PUBLIC,  
AND TO EXERCISE ITS POWERS  
AND DISCHARGE ITS RESPONSIBILITIES  
UNDER ALL ENACTMENTS  
IN THE PUBLIC INTEREST.”***

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**SUPERVISION  
GUIDELINES**

**Bylaws sections 39 through 42**

Amended June 2017