

DECEMBER  
2015  
UPDATE

# TECH TALK

*Tech Talk is provided as a resource to keep you up to date on College activities*

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IN THIS ISSUE:

Renewal Notice



OFFICE CLOSURE

The College office  
will be closed from:

December 24, 2015  
to  
January 3, 2016

*Happy Holidays!*



**MANDATE**

*It is the duty of the  
College at all times to  
serve and protect the  
public, and to  
exercise its powers  
and discharge its  
responsibilities  
under all enactments  
in the public interest.*

## ANNUAL REGISTRATION RENEWAL

***The College's annual renewal period will soon be here. Are you ready?***

Renewal notices will be emailed to all registrants in January and will contain the necessary information on how to submit your application and payment of the 2016-2017 registration fees. You are reminded that it is your responsibility and obligation as a registrant to ensure that all contact information provided to the College is up to date. The College must have your current email in order for you to proceed with the annual online registration renewal.

Please note that the College has acquired a new registration management system, so the online renewal process will be slightly different from previous years. All Registrants should have received an email at the beginning of September containing your individual "Activation Code" and instructions for activating your new online account.

Activation of the secure self-service area of the website will be required in order to gain access to the renewal system. Detailed information on the activation and renewal process will be provided by email to each registrant and posted on the College website in January when the renewal system is opened.

**NOTE: All Dental Technician registrants must ensure they have professional liability insurance prior to applying for renewal in order to be in compliance with the Bylaws.**

## 2016 - 2017 REGISTRATION RENEWAL NOTICE

In order to protect your personal information and to maintain the security of the College website, staff cannot provide passwords to callers over the telephone.

**The renewal fees for the 2016-2017 registration year are:**

<b>Registered Dental Technicians:</b>	<b>\$710.00</b>
<b>Non-practicing Dental Technicians:</b>	<b>\$360.00</b>
<b>Dental Technician Assistants:</b>	<b>\$325.00</b>

Registration renewal and payment of applicable fees must be received by the College by February 29, 2016. Renewal applications and payments submitted after this date will be subject to an additional Late Payment Penalty as set out in the Bylaws.

Registrants who do not complete their renewal by March 31, 2016 will be removed from the Register automatically on April 1, 2016.

**NOTE:** If your registration with the College lapses, you will need to re-apply for registration by submitting the requisite documentation and forms.