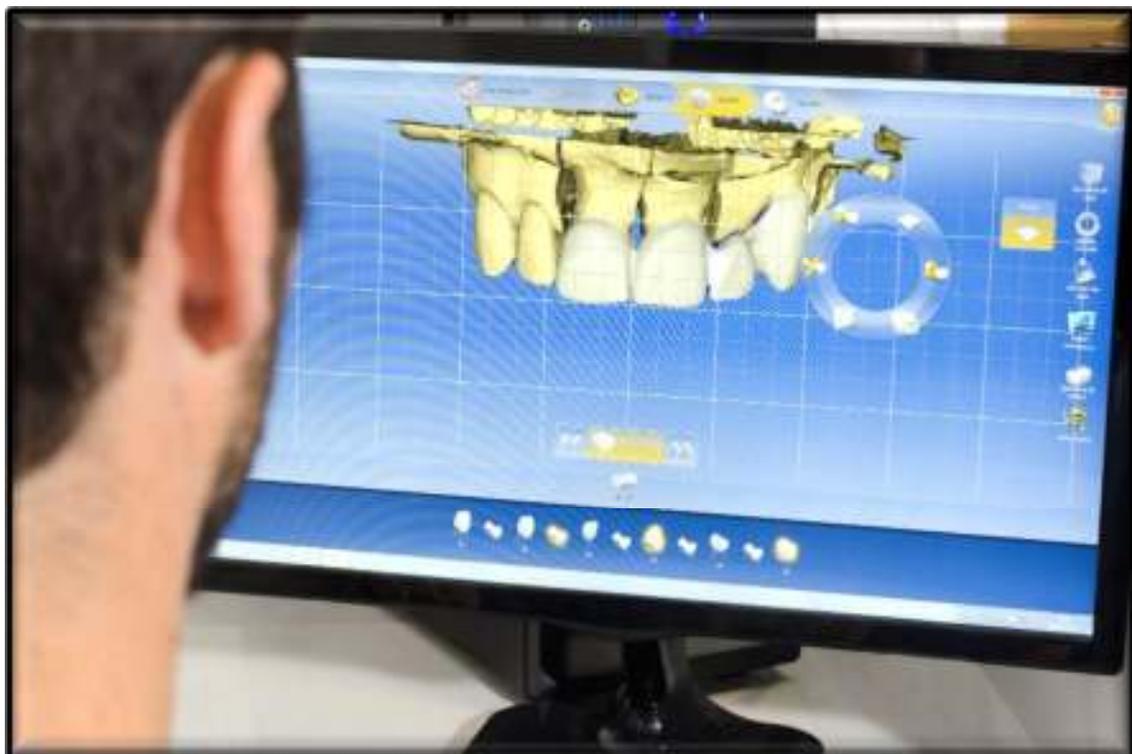




COLLEGE OF
DENTAL TECHNICIANS
OF BRITISH COLUMBIA

ANNUAL REPORT

APRIL 1, 2015 – MARCH 31, 2016



COLLEGE OF DENTAL TECHNICIANS OF BRITISH COLUMBIA

REPORT FOR THE YEAR ENDED MARCH 31, 2016

The College is required under the *Health Professions Act* to submit an Annual Report to the Minister and the Bylaws require the Registrar to prepare an Annual Report to submit to the Board and to the annual general meeting of the College.

The Board welcomes suggestions for improvements to the report or requests for additional information.

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COLLEGE MANDATE¹

IT IS THE DUTY OF THIS COLLEGE AT ALL TIMES TO SERVE AND PROTECT THE PUBLIC, AND TO EXERCISE ITS POWERS AND DISCHARGE ITS RESPONSIBILITIES UNDER ALL ENACTMENTS IN THE PUBLIC INTEREST.

THE COLLEGE HAS THE FOLLOWING OBJECTS²

- ❖ to superintend the practice of the profession;
- ❖ to govern registrants according to this *Act*, the regulations and the bylaws of the College;
- ❖ to establish the conditions or requirements for registration of a person as a member of the College;
- ❖ to establish, monitor, and enforce standards of practice to enhance the quality of practice and reduce incompetent, impaired or unethical practice amongst registrants;
- ❖ to establish and maintain a continuing competency program to promote high practice standards amongst registrants;
- ❖ to establish, for a College designated under section 12 (2) (h), a patient relations program to seek to prevent professional misconduct of a sexual nature;
- ❖ to establish, monitor, and enforce standards of professional ethics amongst registrants;
- ❖ to require registrants to provide to an individual access to the individual's health care records in appropriate circumstances;
- ❖ to inform individuals of their rights under this *Act*, and the *Freedom of Information and Protection of Privacy Act*;
- ❖ to administer the affairs of the College and perform its duties and exercise its powers under this *Act*, or other enactments;
- ❖ in the course of performing its duties and exercising its powers under this *Act* or other enactments, to promote and enhance the following:
 - collaborative relations with other colleges established under this *Act*, regional health boards, designated under the *Health Authorities Act* and other entities in the Provincial health system, post-secondary education institutions and the government;
 - interprofessional collaborative practice between its registrants and persons practising another health profession;
 - the ability of its registrants to respond and adapt to changes in practice environments, advances in technology and other emerging issues.

¹ Section 16 (1) of the *Health Professions Act*

² Section 16 (2) of the *Health Professions Act*

CHAIR'S REPORT

It has been a privilege and a pleasure to serve on the College of Dental Technicians of BC board for the last two years, and as the Chair of the Board for this past year. During that time, as well as the regular board meetings that are held to conduct the business of the College, the Board met for a weekend strategic planning session to create a vision and a plan to guide the College's focus and direction for the next five years. A large part of that initiative involved looking for ways to collaborate with other regulatory Colleges, improve communication between the Colleges with overlapping areas of regulation, and to find ways to control costs by minimizing duplication of effort.

The Board also received a presentation from the Dental Technicians Association of BC on a proposed increased and enhanced scope of practice for the dental technicians of B.C. The College is working on a formal proposal to government around this idea, as the Board sees the potential benefits it has to provide for increased access and choice to patients for dental care throughout the province.

There are many opportunities and challenges facing the College of Dental Technicians of BC, as well as the other dental health-care focused regulatory Colleges, both within B.C. and across the country. We will need to address concerns around how to properly assess or recognize the qualifications of foreign-trained applicants who may have the skills, but not the evidence of the formal education required to enter the profession. There are also issues related to CAD/CAM solutions and the impact new technology has on traditional fabrication methods as well as the globalization of manufacturing of dental restorations.

I am excited to be involved with the College at this time of change, and by contributing my experience within the profession, I hope to help the College stay current with these changes and create the regulatory framework that is needed to keep the profession relevant to the public of British Columbia.

Yours Sincerely,

Angus Barrie, RDT
Chair of the Board

REGISTRAR'S REPORT

December 2015 marked a significant milestone for the College of Dental Technicians of BC as we completed twenty years as the regulator for dental technology under the *Health Professions Act*. Much has changed over the two decades since the College was formed, in both the practice of dental technology and in the regulation of the profession. Throughout that period, one thing has remained constant - the dedication and passion for the profession that the Board Members and College staff bring to the table as they strive to make the College a model of excellent professional regulation.

The Board has a responsibility to ensure that the College meets all of its obligations under the *Health Professions Act* (HPA), and that it does so according to its mandated duty to always act in the public interest, not in the interest of its registrants. This is a very important focus to understand, and a significant distinction from the purpose and goals of a member-service association. The College must also ensure that all of the activities we undertake and each of the decisions made are transparent, objective, impartial and fair. When the regulation of the profession is done well, it should enhance the public's confidence and trust in Dental Technicians as healthcare professionals.

One of the main ways the College can build public trust is by responding to any complaint we receive about the conduct or competence of a registrant. As our current Scope of Practice limits the degree of direct contact dental technicians have with patients or other members of the public, complaints are not that common. The College does however sometimes receive a complaint and the Inquiry Committee must act on each one. A thorough investigation must be completed and appropriate disciplinary action taken when necessary. You can read more about the activities of the Inquiry Committee later on in this report.

Much of the work of the College is done with the oversight of various Committees which are comprised of both elected and appointed Board Members, and their work is supported by College staff. Separate reports from each of the committees are included in this annual report, and I encourage you to check them out for further details on the College's activities over the past year.

There are a number of other general activities that the College was involved in during this reporting period, including hosting a meeting of our national regulators organization, the Canadian Alliance of Dental Technology Regulators. At that meeting, which was held in Vancouver in October, the Alliance considered a proposal to develop a standardized national certification examination and an accreditation process for Canadian dental technology educational programs. The proposal was supported by all Provincial members, and we are now working with a consultant to seek government funding to support the project.

I also have the privilege of being a member of the BC Health Regulators organization and attend meetings with the Registrars of the other Colleges on a regular basis. These meetings are an excellent place to share information and best practices with other regulatory organizations. This year saw the launch of the third phase of a public awareness campaign, "**Saying you are one doesn't make you one**". The campaign included a number of video spots for TV and internet featuring children dressing up and pretending to be healthcare workers. If you haven't seen one of these spots, please visit our website at www.cdtbc.ca for an example.

The Board held a day and a half planning session in December to establish the strategic priorities for the College to focus on over the next three to five years. Some of the main objectives identified were to consider opportunities to share resources with other Colleges to reduce expenses, expand our scope of regulation to include registrants' workplaces to enhance the safety of both employees and the public, and to work with the Dental Technicians' Association to reinforce registrants' understanding of our organizations' distinct roles.

The continuing emergence of new materials and advances in technology, while providing better dental healthcare services for patients, also increases the responsibility of the College to ensure that the way we regulate the profession is appropriate. I am pleased to be able to work alongside the dedicated staff and Board Members to ensure that the public of British Columbia continues to have access to safe, quality dental technology services provided by competent and ethical professionals.

Respectfully Submitted by:

Ronald Revell, RDT
Registrar/CEO

COLLEGE STRUCTURE

LEGISLATIVE BASE

The College of Dental Technicians of British Columbia was established by Regulation in 1995 to regulate the profession of dental technology in BC. The College's primary duty is to serve and protect the public and to use the authority granted to it under the *Health Professions Act* to govern its registrants in the public interest. The Bylaws provide a framework for the organizational structure of the College and set out the various responsibilities of members of the Board, Committees, staff, and individual registrants. Patients who receive dental technology services in BC rely on the College to ensure that its registrants are competent and practice in an ethical and professional manner.

INTERNAL ORGANIZATION

The Board and Board Members

Sections 17 and 18 of the *Health Professions Act* and sections 2 through 5 of the Bylaws set out the requirements regarding Board appointments, elections, and membership. Board members have the primary responsibility to govern, control and administer the affairs of the College in accordance with the *Health Professions Act*, the Regulation and the Bylaws. Board Members make policy decisions, give direction to the Registrar, and provide oversight of College operations to ensure that it meets its fundamental mandate to "serve and protect the public". The Board is comprised of nine members; six elected professional members (registrants), and three public members appointed by the Minister of Health.

Staff and Others

The College staff includes the Registrar, Manager of Finance and Registration, Registrar's Assistant, and an Inspector. The College also works with a number of other individuals who assist with exam invigilation, marking of practical exams assignments, or in other support positions when appropriate. Consultants and outside contractors are also required from time to time, including an independent auditor, legal counsel, IT experts, and various other support personnel as needed.

Registrar

The Registrar is the chief executive officer of the College and is appointed by the Board. He is the public representative of the College on the regulation of the profession and is ultimately responsible for the day-to-day administration of the affairs of the College. The Registrar is also responsible for providing and managing the staff needed to support the work of the Board and each of its Committees. The Registrar acts as a liaison for the Board with the staff and all other persons who provide services to the College.

Manager of Finance and Registration

The Manager of Finance and Registration reports to the Registrar and is responsible for the daily management of the College's accounting and financial system, processing registration applications, and maintaining our registration records and database. Additional duties include providing some administrative support to the Board and Finance Committee, as well as managing the Continuing Education program.

Registrar's Assistant

The Registrar's Assistant provides administrative support to the Registrar including preparing correspondence, responding to requests for information, conducting background research, and taking minutes at various College meetings. The Registrar's Assistant also assists with the administration of the registration examinations, scheduling the Registrar's meetings, and making travel arrangements as necessary.

Inspector

The College Inspector is appointed by the Inquiry Committee and conducts routine inspections of dental laboratories throughout the Province as a means of ensuring registrants are complying with the *Act*, Regulation, and Bylaws of the College. Inspections are coordinated by the Registrar on both a random and an "as needed" basis. The Inspector submits a report on each inspection to the Registrar and these reports may be forwarded to the Inquiry Committee for further investigation if necessary.

COLLEGE STRUCTURE

STAFF AND OFFICE HOURS

Staff:

Ronald Revell, RDT	Registrar / CEO email: rrevell@cdtbc.ca
Susan Still	Manager of Finance and Registration email: sstill@cdtbc.ca
Wincy Ranson	Registrar's Assistant email: wranson@cdtbc.ca

Auxiliary:

Karol Hoffmann, RDT	Examination Invigilator	(Annual Practical Examinations)
Ken Izumi, RDT	Inspector	

Office hours:

Office open	9:00 am - 5:00 pm	(Monday to Friday)
Fax and voice mail	24 hours	

RECORDS

The office maintains records as follows:

- Register – including name, registration class, business address, business telephone number, any limits or conditions on the registration, and cancellation or suspension of every person granted registration
- Individual active registrant records - including copies of application forms, records relating to the attainment of registrant status, renewal applications, quality assurance records, correspondence, etc.
- Archived registrant records - all registrant records for individuals who are removed from the Register
- Financial records
- Board Meeting Minutes
- Committee Meeting Minutes
- General information files pertaining to:
 - Registration requirements in other jurisdictions
 - Other regulatory bodies, communications, publications
 - Liaison groups, consultant services
 - Related legislation
 - Registrant examination results
 - Records relating to investigation and discipline of registrants and former registrants
 - Inspection records

BOARD AND COMMITTEE MEMBERSHIP

BOARD & COMMITTEE MEMBERSHIP – FOR THE PERIOD ENDING MARCH 31, 2016

As of the last meeting in the fiscal period:

COLLEGE BOARD

Angus Barrie, RDT (Chair)
Bryan Bowie, RDT (Vice-Chair)
Dave Carney, RDT
Emily Chan, CA
Dr. Michael Curry, LLB, JD, MD, CCFP
Pawan Joshi, BA, LLB
Anil Kumar, RDT
Fred Leak, Assistant
Avi Tutelman, RDT

INQUIRY COMMITTEE

Angus Barrie, RDT (Chair)
Dr. Michael Curry, LLB, JD, MD, CCFP
Pawan Joshi, BA, LLB
Anil Kumar, RDT
Fred Leak

REGISTRATION COMMITTEE

Dave Carney, RDT (Chair)
Bryan Bowie, RDT
Emily Chan, CA
Dr. Michael Curry, LLB, JD, MD, CCFP
Therese Roche

FINANCE COMMITTEE

Fred Leak (Chair)
Dave Carney, RDT
Emily Chan, CA

DISCIPLINE COMMITTEE

Dave Carney, RDT
Emily Chan, CA
3 RDTs as needed

QUALITY ASSURANCE COMMITTEE

Bryan Bowie, RDT (Chair)
Dr. Michael Currie, LLB, JD, MD, CCFP
Frank Lando, RDT
Avi Tutelman, RDT

ASSOCIATION LIAISON COMMITTEE

Angus Barrie
Dr. Michael Curry, LLB, JD, MD, CCFP
Anil Kumar, RDT

PRIOR LEARNING ASSESSMENT COMMITTEE

Angus Barrie, RDT (Chair)
Pawan Joshi, BA, LLB
Avi Tutelman, RDT

REVIEW PANEL *

Anil Kumar, RDT
Pawan Joshi, BA, LLB
1 RDT as needed

* If Needed

COMMITTEE REPORTS

These reports set out some of the activities and highlights of standing committees. In some instances the composition and/or the chair position may have changed in the course of the fiscal period. The Reports are submitted by the Chairs in place at the end of the fiscal year, March 31, 2016.

INQUIRY COMMITTEE

The Inquiry Committee deals with all complaints regarding registrants according to the authority of section 33 of the *Health Professions Act* and also monitors the routine inspection program. The Registrar provided staff support for the Committee.

The Committee conducted two in-person meetings and one teleconference this past year after having received four complaints that lead to the opening of two investigation files.

- One investigation involved allegations of a breach of the Regulation relating to Scope of Practice.
- One investigation involved a breach of CDTBC Bylaws in relation to the supervision ratio.
- Two complaints were also received related to allegations of unauthorized practice. One case was deemed to lack sufficient evidence to proceed while the other is a current investigation.

Angus Barrie, Chair
Chair, Inquiry Committee

REGISTRATION COMMITTEE

The Registration Committee is responsible for all matters related to applications for registration as authorized by section 11 of the Bylaws. The Committee operates under the established Terms of Reference as approved by the Board. The Registrar provided staff support for the Committee during this period.

The Committee held two meetings over the past year. During these meetings, the Committee:

- approved three applications from internationally – educated dental technology applicants
- approved five requests for an additional attempt at the registration examinations after failing a third attempt pursuant to Bylaw section 34
- approved one special request relating to the CE requirement
- approved one special request for reinstatement.

In addition to reviewing applications, the Committee has continued to support the Canadian Alliance of Dental Technology Regulators and their research into the development of a national registration examination process, reviewed and amended the practical examination procedures to ensure that they were conducted in a manner that is fair for all candidates, and amended the International Credential Evaluation Service (ICES) report requirement for internationally-educated applicants.

David Carney, RDT
Chair, Registration Committee

QUALITY ASSURANCE COMMITTEE

The Quality Assurance Committee is responsible for establishing and administering a quality assurance program, and administers the continuing education program of the Board as authorized by the Bylaws (section 14). The Committee operates under Terms of Reference that have been approved by the Board. The Registrar provided staff support for the Committee during this period.

We met once this year to complete the development of a self-assessment questionnaire and the quality assurance audit form. We will continue into the next year to support our registrants in their efforts to maintain currency in the profession and to encourage them to engage in activities that improve their professional performance.

Bryan Bowie, RDT

Chair, Quality Assurance Committee

FINANCE COMMITTEE

The Finance Committee oversees the College's system of financial administration and advises the Board on various financial matters as authorized by section 15 of the Bylaws. The Committee operates under the established Terms of Reference approved by the Board. The Registrar and the Manager of Finance provided staff support for the Finance Committee during this period.

Over the past year the Finance Committee met four times – once in person and three by teleconference. Our in-person meeting was focused on reviewing the proposed operating and capital budgets for 2015-2016 for Board approval. Furthermore, the Committee explored different investment options for reserve funds and established a capital expenditure policy to maintain continuity in the College's operational procedures.

Fred Leak

Chair, Finance Committee

ASSOCIATION LIAISON COMMITTEE

The Association Liaison Committee is an ad hoc committee that meets with representatives of the Dental Technicians' Association, usually once or twice each year. This past year the Committee held only one meeting, in October. The meetings are an opportunity for each organization give updates on their recent activities, and to discuss ways that they can each address the various opportunities and challenges facing the profession from their unique perspectives. The meetings also offer a venue to foster a better understanding of the distinct purpose and mandates of the two organizations.

Ronald Revell, RDT

Registrar / CEO

PRIOR LEARNING ASSESSMENT COMMITTEE

The PLA Committee oversees all aspects of the College's Prior Learning Assessment Program. The PLA program provides a way for those who do not have a formal education in dental technology to demonstrate that they satisfy the training and experience requirements of Bylaw 29. (2), and therefore are eligible to apply for registration as a Dental Technician.

There was an increase in applicants taking advantage of the PLA application process this past year. The Committee reviewed four new applications and approved two applicants to challenge the PLA Eligibility Exam.

Angus Barrie, RDT

Chair, Prior Learning Assessment Committee

BOARD AND COMMITTEE MEETING EXPENSES

SCHEDULE OF BOARD AND COMMITTEE MEETING EXPENSES

YEAR ENDED MARCH 31, 2016	2016	2015
Board	\$16,841	\$ 16,744
Quality Assurance Committee	201	75
Finance Committee	1,921	1,742
Inquiry Committee	1,633	1,290
Registration Committee	1,084	975
Other Committees & Directed Activities	<u>409</u>	<u>624</u>
	<u>\$ 22,089</u>	<u>\$ 21,450</u>

	<u>BOARD</u>	<u>COMMITTEE</u>	<u>TOTAL</u>	<u>TOTAL</u>
E. Chan	\$ 840	\$ 454	\$ 1,294	290
A. Tutelman	942	168	1,110	-
P. Joshi	340	193	533	-
T. Roche	-	200	200	3,331
D. Carney	1,191	450	1,641	957
A. Barrie	1,190	271	1,461	827
A. Kumar	1,224	303	1,527	252
B. Bowie	3,674	150	3,824	752
H. Grigg	350	308	658	2,948
F. Leak	2,126	1,395	3,521	3,305
F. Lando	-	119	119	2,667
K. Thiara	-	-	-	1,086
M. Curry	544	185	729	342
S. Rahmani	-	-	-	1,060
Other Expenses	<u>4,420</u>	<u>1,052</u>	<u>5,472</u>	<u>3,638</u>
	<u>\$ 16,841</u>	<u>\$ 5,248</u>	<u>\$ 22,089</u>	<u>\$ 21,450</u>

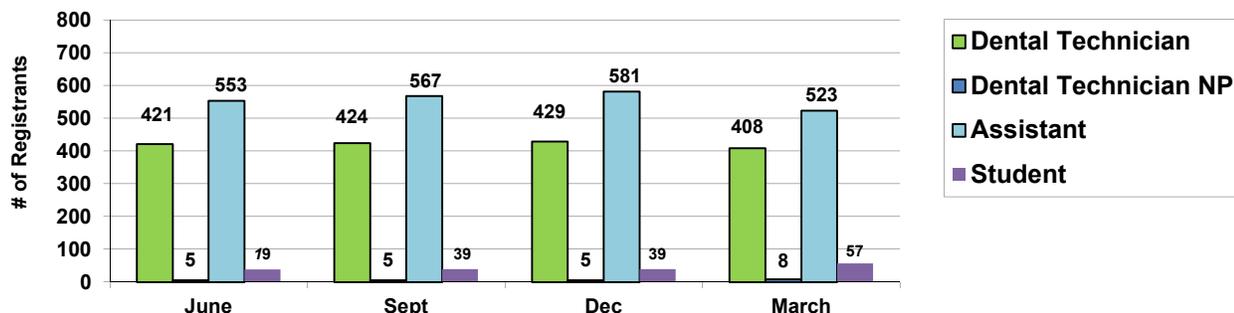
Amounts paid to Board and Committee members include the cost of travel to attend meetings.

ANNUAL ACTIVITIES

REGISTRATIONS

Requirements for registration in each class are set out in the Bylaws. The College loses and gains Assistant registrants throughout the year on an ongoing and generally unpredictable basis. Dental Technician registrations usually increase slightly after the practical exam period, and a certain number of registrants drop off the Register annually for a wide variety of reasons. The chart below provides a picture of the changes during this period.

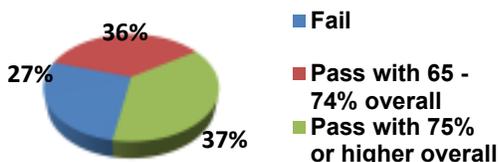
2015 – 2016 REGISTER



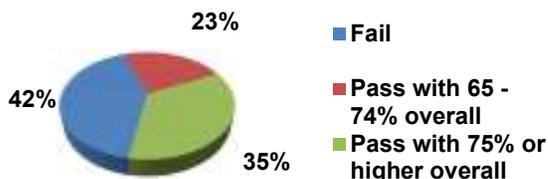
EXAMINATIONS

The College’s authority regarding examinations is set out in sections 19 (1) (j) and 20 of the *Health Professions Act*, and section 11 (3) of the Bylaws. Theory and practical exams test for entry-level competency in the profession.

2015 JURISPRUDENCE EXAM RESULTS FOR 22 CANDIDATES



2015 THEORY EXAM RESULTS FOR 26 CANDIDATES



16 Candidates approved for Practical Exams

2015 PRACTICAL EXAM RESULTS FOR 18 CANDIDATES



3 Candidates approved for Registration

INFORMATION SCHEDULES

SCHEDULE A – STATISTICAL DATA

College of Dental Technicians of British Columbia

April 1, 2015 – March 31, 2016

<i>Description</i>	<i>Category</i>	2015-16 Period	2014-15 Period	2015-16 Total	2014-15 Total
Number of registrants on March 31, 2016	<ul style="list-style-type: none"> ▪ Dental Technicians ▪ Assistants ▪ Non-Practicing ▪ Students 	508 523 8 57	413 536 4 54	1301	1007
Number of dental technician applications approved to sit exams	<ul style="list-style-type: none"> ▪ Educated within BC ▪ Educated in other provinces ▪ Educated outside Canada 	14 2 7	2 3 6	11	11
Number of dental technician applications approved under labour mobility	<ul style="list-style-type: none"> ▪ Other provinces 	2	2	2	2
Number of applicants denied approval to sit exams	<ul style="list-style-type: none"> ▪ Due to incomplete documentation ▪ Due to lack of required training 	0 1	0 0	1	0
Number of standing approved applicants who elected to sit exams	<ul style="list-style-type: none"> ▪ Theory ▪ Practical 	29 18	28 14	47	42
Number of requests for review of practical exam results	<ul style="list-style-type: none"> ▪ Practical 	0	2	0	2
Number of PLA applications received	<ul style="list-style-type: none"> ▪ Initial applications 	7	1	7	1
Number of PLA applicants approved as eligible to apply for registration	<ul style="list-style-type: none"> ▪ Completed 3-stage process 	2	1	2	1
Number of registration reinstatement requests during the fiscal period	<ul style="list-style-type: none"> ▪ Dental Technicians 	3	5	3	5
Number of registrants removed from Register at the end of the fiscal period	<ul style="list-style-type: none"> ▪ Dental Technicians ▪ Other registrants * 	32 66	25 60	98	85
Number of new complaints investigated in this period (some complaints may be related to more than one area of alleged non-compliance)	<ul style="list-style-type: none"> ▪ Alleged sexual misconduct ▪ Alleged incompetence/ negligence ▪ Alleged unethical conduct ▪ Alleged impairment ▪ Breach of standards of practice ▪ Non-compliance registration ▪ Non-compliance other ▪ Supervision/ratio issue ▪ Non-compliance advertising 	0 1 0 0 0 0 0 1 0	0 0 0 0 0 0 0 0 0	2	0
Disposition of complaints in this period (these complaints may have arisen in other previous fiscal periods)	<ul style="list-style-type: none"> ▪ No further action taken ▪ Informal solution ▪ Resolved by Consent Agreement ▪ Issue a citation ▪ Refer to crown counsel ▪ Ongoing investigation 	1 1 0 0 0 0	0 0 2 0 0 0	2	2
Number of Disciplinary Hearings		0	0	0	0

* Other registrants are typically Dental Technician Assistants

INFORMATION SCHEDULES

SCHEDULE B – COLLEGE MEETING ACTIVITY

College of Dental Technicians of British Columbia
April 1, 2015 – March 31, 2016

Board and Committees	Function	# of Times Met 2015-16	# of Times Met 2014-15
Board	<ul style="list-style-type: none"> ▪ Administers affairs of the College ▪ Reviews committee work ▪ Considers committee recommendations 	4	4
Association Liaison Committee	<ul style="list-style-type: none"> ▪ Liaise with the Dental Technicians' Association of BC ▪ Discuss areas of mutual concern 	1	1
Discipline Committee	<ul style="list-style-type: none"> ▪ Hears matters referred by Citation from the Inquiry Committee ▪ Disposition of hearing matters 	0	0
Finance Committee	<ul style="list-style-type: none"> ▪ Manages and monitors the College's system of financial administration ▪ Advises the Board on various financial matters 	4	4
Inquiry Committee	<ul style="list-style-type: none"> ▪ Reviews / investigates complaints received ▪ Monitors the laboratory inspection program 	3	3
Quality Assurance Committee	<ul style="list-style-type: none"> ▪ Develop and administer a Quality Assurance Program ▪ Administer the Continuing Education Program 	1	1
Registration Committee	<ul style="list-style-type: none"> ▪ Responsible for all matters related to registration and examination issues 	2	2
Other Ad Hoc Committees	<ul style="list-style-type: none"> ▪ Consider various short term issues and make recommendations to the Board 	0	1

Other Activities	Details	# of Times Met 2015-16	# of Times Met 2014-15
Exam Reviews	RDT registration applicants may request a review of their practical examination	0	2
Vancouver Community College related meeting	Discuss matters pertaining to the current VCC dental technician program, curriculum, etc.	7	8
Jurisprudence Review for exam candidates	Informal discussions regarding the current legislation and provide exam candidates with an opportunity to ask questions regarding legislation	2	2
General Meetings: <ul style="list-style-type: none"> ▪ Annual General Meeting ▪ Strategic Planning Session ▪ Orientation 	General meetings include but are not limited to the annual general meeting, and orientation sessions for Board members	4	8
Various external meetings attended by the Registrar related to the specific business of the Board, Committees, or the College	Include meetings with various Ministry representatives, attendances at Health Regulatory Organization and Executive Directors and Registrars Organization / Canadian Alliance of Dental Technology Regulatory Authorities / Award Ceremonies /etc.	38	32

FINANCIAL HIGHLIGHTS

The following statements are highlights of the College's financial position as at March 31, 2016 taken from the full audited financial statements, which are available from the College office upon request, and are posted on the College's web site at www.cdtbc.ca.

STATEMENT OF FINANCIAL POSITION

AS AT MARCH 31, 2016	2016	2015
ASSETS		
CURRENT ASSETS		
Cash and term deposits	\$ 810,742	\$ 825,546
Prepaid expenses	<u>6,677</u>	<u>9,971</u>
	817,419	835,517
TERM DEPOSIT - RESTRICTED	148,255	146,177
CAPITAL ASSETS (Note 3)	<u>98,638</u>	<u>80,082</u>
	<u>\$ 1,064,312</u>	<u>\$ 1,061,776</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 6,874	\$ 18,408
Deferred revenue (Note 4)	454,445	466,510
Deferred rental benefit	<u>1,227</u>	<u>1,227</u>
	462,546	486,145
DEFERRED RENTAL BENEFIT	1,227	2,453
DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS (Note 6)	<u>8,920</u>	<u>13,380</u>
	<u>472,693</u>	<u>501,978</u>
COMMITMENTS (Note 8)		
NET ASSETS		
INVESTED IN CAPITAL ASSETS	89,718	66,702
DISCIPLINE LEGAL RESERVE UNRESTRICTED	<u>353,646</u>	<u>346,919</u>
	<u>591,619</u>	<u>559,798</u>
	<u>\$ 1,064,312</u>	<u>\$ 1,061,776</u>

FINANCIAL HIGHLIGHTS

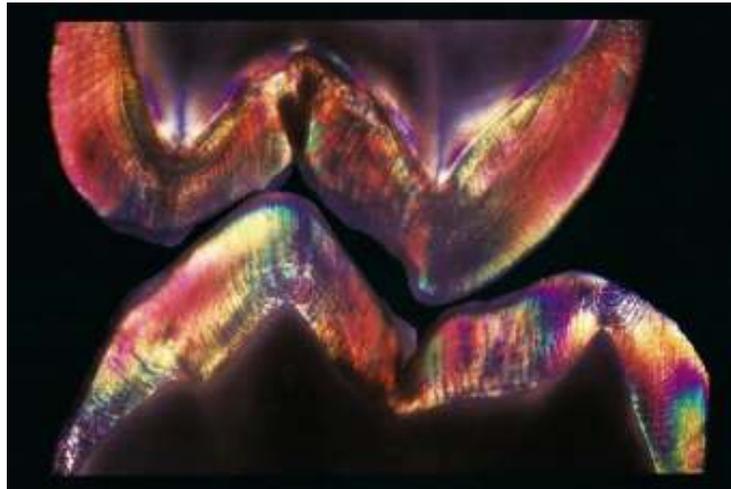
STATEMENT OF REVENUE AND EXPENSES

YEAR ENDED MARCH 31, 2016	2016	2015
REVENUE		
License and registration fees	\$ 496,659	\$ 476,207
Examination fees	20,250	20,100
Interest	8,395	11,411
Amortization of deferred contributions relating to capital assets	4,460	4,460
Fines and hearing fees	3,286	3,750
Other	809	918
	<u>533,859</u>	<u>516,846</u>
EXPENSES		
Salaries and benefits	241,290	266,827
Rent	73,336	73,102
Examination	24,808	19,065
Amortization	24,512	15,076
Board and Committee meetings (Schedule)	22,089	21,450
Legal and accounting	16,217	11,331
Repairs and maintenance	15,528	12,601
Consulting	14,642	5,459
Liaison activities	12,230	11,292
Bank charges and credit card processing	8,892	10,923
Office supplies	7,586	7,119
Telephone, fax and internet	6,482	7,359
Staff and member	6,259	5,838
Public education	5,000	3,000
Insurance	4,848	4,858
Inspections	4,318	5,272
Registrant communications	3,501	7,339
Annual report and meeting	3,117	2,589
Office equipment lease	1,698	2,381
Registrar	1,690	1,493
Staff and member education	1,359	1,040
Resource materials	1,171	567
Awards and scholarships	1,103	437
Promotional activities	187	829
Benefits administration and WCB	175	252
	<u>502,038</u>	<u>497,499</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES FOR THE YEAR	<u>\$ 31,821</u>	<u>\$ 19,347</u>



**COLLEGE OF DENTAL TECHNICIANS OF BC
N208 – 5811 COONEY ROAD
RICHMOND, BC
V6X 3M1**

**PHONE: 604-278-8324
FAX: 604-278-8325
TOLL FREE: 1-877-666-8324
WEBSITE: WWW.CDTBC.CA**



*Image: cross section of upper and lower natural teeth
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